Adobe Acrobat Pro DC Advanced

Course Length: 1 day (8:30-4:30)
Course Cost: $310.00 + applicable taxes

Target Student: Office Professionals with a foundational understanding of Adobe Acrobat Pro DC who wants to use the advanced productivity features and the creative features of Acrobat Pro DC

Course Objectives: You will create and manage PDF documents. Customize the Acrobat Pro DC workspace. Create PDF's from technical documents. Enhance PDF documents. Create Interactive PDF forms. Finalize PDF files for commercial printing.

Course Content:

Lesson 1: Customizing the Acrobat Pro DC Workspace
- **Topic A:** Customize the Toolbars
- **Topic B:** Create custom tool sets

Lesson 2: Creating PDFs form Technical Documents
- **Topic A:** Create PDF Documents from CAD Drawings
- **Topic B:** Measure Technical Drawings

Lesson 3: Enhancing PDF Documents
- **Topic A:** Embed Multimedia
- **Topic B:** Enhance PDF Document Accessibility
- **Topic C:** Use Actions
- **Topic D:** Manage the Security of PDF Documents

Silver Small and Midmarket Cloud Solutions   CompTIA.

Lesson 4: Creating Interactive PDF Forms
- **Topic A:** Creating Interactive PDF Forms
- **Topic B:** Compile and Manage PDF Form Data

Lesson 5: Finalizing PDF Files for Commercial Printing
- **Topic A:** Apply color management
- **Topic B:** Preview Print Effects
- **Topic C:** Perform preflight on a PDF Document
- **Topic D:** Create PDF/X, PDF/A, and PDF/E Complaint Files
- **Topic E:** Create a composite and color separations
- **Topic F:** Export a PDF Document to other formats